



This quick start guide is to assist **federal users of system interfaces with FBO.gov** with their transition to Beta.SAM.gov. This document will provide an overview of how to request and manage your system accounts, how to use the SOAP and API calls (with a contract writing system), and how to obtain and use API keys.

Please be sure that your account and roles are in place before you attempt these operations. You must be signed in to perform any of these operations.

Why is FBO.gov transitioning?

FBO.gov, along with all other government wide acquisition systems managed by the Integrated Award Environment (IAE), is being modernized and consolidated at Beta.SAM.gov. This will provide not only better security, data quality, and convenience for users, but will also reduce barriers for doing business with the government, reduce reporting burden, and increase transparency into federal spending.

What is beta.SAM.gov?

User Video:

<https://beta.sam.gov/cm/videos/detail?id=135>

Beta.SAM.gov is the name of the new, modernized system. Even though it says “Beta”, it is currently authoritative for Assistance Listings and Wage Determinations. In November 2019, it will become authoritative for Contract Opportunities as well. Once the current SAM.gov is migrated, we will drop the “Beta” and just be the new SAM.gov.

Do I need a System Account?

System Accounts in Beta.SAM.gov are used when agencies want to connect their systems directly to Beta.SAM.gov with the intent of regularly pushing or pulling large amounts of data or accessing non-public, For Official Use Only (FOUO), or sensitive data.

If neither of these conditions apply to you, then you can use your own user account with your personal API Key to access the data using an API.

What do I need to request a System Account?

Your Administrator has the ability to assign the System Administrator or System Manager role to anyone in their organization. These roles cannot be requested.

- A System Manager can request a system account, then submit to their System Administrator for approval.
- A System Administrator can request, review, and submit the requests to GSA Security for processing.

Where can I request a system account?

Once you have confirmed that you have either a System Administrator or System Manager role showing in your profile, navigate to your workspace:

- Scroll Down to the Administration section
- Locate the System Account widget

You will see all the information related to System Accounts you have access to and their statuses (Pending Review, Pending Approval, etc). There is also a link for Request Account. That is the link to select to begin the system account request process.

What do the different statuses in the System Account widget mean?

Pending Review - A request from a System Manager is waiting to be reviewed by the System Administrator.

Pending Approval - The request has been submitted to GSA Security for processing.

Approved - Active System Accounts

Deactivated - System Accounts that have been deactivated

How do I request a System Account?

Once you have clicked “Request Account”, you will be navigated to the first of several pages which will need to be completed. As each page is completed, an indicator on the left side will show if the page is completed using red/green to indicate the status.

The pages are titled:

System Information

- Unique System Account Name for identification/reference, CWS make & version if one is being used, System Description and Function

Organization Info

- Use the Agency Picker to select the Agency, SubTier, and/or office responsible for the system account. Select System Administrator(s) and System Manager(s) from the User Directory.

Permissions

- Select what data you need to access with this system account, and if you are looking to read, write, etc. Some selections will require acceptance of GSA Terms and Conditions for use of data. You will also provide your systems’ FIPS 199 classification.

Security

- Provide your external IP address (or range), select Connection Type (SOAP, API, etc), physical location of your
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system and contact information for your security official.

- NOTE: SOAP services will be deprecated approximately 1 year after FBO.gov is decommissioned. All users must be on APIs by Q1 FY 2021. Users may select the option “Both” if the system account is to be used for both connection types.

Authorization

- Upload your system ATO and certify your entries.

Once all information is entered, you can review, then submit.

Who approves the system account requests?

Once a request for a System Account is approved by an System Administrator, it is sent to the GSA Security team.

The IAE GSA Security team will review the information provided, and reach out to the designated security POC identified in the application.

Once all the information is vetted, GSA Security will either approve or reject the application. A rejected application will include the reason(s) for the rejection.

Where can I find the specifications for the APIs and SOAP calls?

All specifications for SOAP and API access to Beta.SAM.gov are available at: <https://open.gsa.gov/api/>. You can scroll through the list for any of the services identified for beta.SAM.gov.

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